



CALIFORNIA EMERGENCY MANAGEMENT AGENCY

GRANTS MANAGEMENT MEMORANDUM

2009-17

DATE: November 17, 2009

TO: All Public Safety Interoperable Communications (PSIC) Subgrantees

FROM: Homeland Security Grants Division

RE: PSIC Environmental Historic Preservation (EHP) Guidelines

The Department of Commerce (DOC)/National Telecommunications and Information Agency (NTIA) are requiring that all subgrantees adhere to the National Environmental Protection Agency (NEPA) and Environmental Historic Preservation (EHP) guidelines and requirements for the Fiscal Year (FY) 2007 Public Safety Interoperable Communications (PSIC) grant program.

The consulting firm, Booz Allen Hamilton, has been contracted by DOC to oversee a full NEPA/EHP review of ALL FY07 PSIC grant projects. Jennifer Salerno of Booz Allen Hamilton is the point of contact for all of California's PSIC NEPA/EHP issues.

In order to more easily facilitate this process for its subgrantees, CalEMA is providing a sample Statement of Work (SOW)/Project Submittal. This is an example template identifying project-specific information needed to complete the NEPA processing for transmission and receiving site OR dispatch operations and response site projects (see attached).

The following guidelines may also prove helpful:

At a minimum, the following information is helpful for NEPA processing:

- Project description or SOW for each site
- Location of each site (address, lat/long)
- Visual documentation of each site
- Age of tower/building
- Maps for each site, if available
- Any environmental documentation conducted at the site in the past 5-7 years (EHP checklists, FCC documentation, consultations, permits, NEPA documentation, etc.)

For mobile / portable equipment OR mobile infrastructure purchases, less information is needed:

- Project description or SOW

- Point of Contact, with address if available

For planning, training, and exercises, please provide:

- Project description or SOW
- Point of Contact, with address if available

For training and exercises: location where training will occur (if known), duration, frequency, attendees

Please send all relevant information to Jennifer Salerno at salerno_jennifer@bah.com. She can also be reached at 512-371-1761. Please also send a copy of all relevant emails to Peter Town at peter.town@calema.ca.gov.

Sincerely,

A handwritten signature in cursive script that reads "Renee A. Mota-Jackson".

Renee A. Mota-Jackson
California Emergency Management Agency
Homeland Security Grants
Infrastructure and Protection Grants Units
Staff Services Manager

Attachments